



CHRM College

Hazina Trade Centre, 13th floor,
Moktar Daddah Street
Mobile: 0727 792 122, 0718 781 513
Email: Info@chrn.or.ke
Website: www.chrm.or.ke

FEE FEE STRUCTURE FOR DIPLOMA IN HUMAN RESOURCE MANAGEMENT-(KNEC)

Course overview

Human Resource Management is a strategic approach towards management of the organization's most valued assets-'the people.' This course is primarily concerned with the policies, processes and procedures which make up the Human Resource Management function and which are applied in the management of people in organizations. We at CHRM College aim at developing students' knowledge and understanding, from both an academic and a practitioner perspective, of the critical role human resources play in the achievement of organizational objectives and the issues and processes involved in effectively managing those human resources

Minimum Entry Requirements

- Holders of a KCSE C- Minus (KNEC) Certificate
- Holders of related Certificate by KNEC
- Any other relevant qualification accepted by KNEC or Equivalent to KCSE C- by KNQA

Duration and Pattern

The Diploma is divided into 3 Modules and each module is divided into 2 terms each of 3 months. Business Plan will be done in module 1 and Research Project in module 3.

No.	ITEM	FEE PAYABLE	MOD 1	MOD 2	MOD 3
1	Tuition Fees	95,800/- (Modules 1,2 & 3)	31,933/-	31,933/-	31,934/-
2	Registration Fee	2,000/-			
3	Library Fees	3,000/-			
4	Student Welfare	2,000/-			
5	ICT	2,000/-			
6	Orientation Fee	2,000/-			
7	Project Supervision Fee	2,000/-			
8	Internal Exams Fee	3,000/-			
9	Student ID	500/-			
10	Caution Fees	2,000/-	Payable once & Refundable		
11	Development Fund	1,500/-	@500/- Per Semester		
12	KNEC Examination Fees	Module I – 11,850/-			
		Module II – 10,950/-			
		Module III -11,400/-			
13	TOTAL FEE	150,000/-	Module 1	Module 2	Module 3
			58,783/-	46,383/-	44,834/-

NB: Students using the installment plan will pay an additional 1,200/- per semester.

Attendance Modes

- | | | | | |
|-------------|---|-------------------|---|----------------|
| • Evening | - | 5.30 pm – 8.30 pm | - | Evening Daily |
| • Saturday | - | 8.30 am – 5.00 pm | - | Saturday |
| • Full time | - | 8.30am – 4.30 pm | - | Weekday Daily |
| • Sunrise | - | 6.30 am – 8.30 am | - | Weekdays Daily |

Mode of Application

Applications forms are available at CHRM Hazina Trade Center, 13th Floor Floor on payment of a non-refundable fee of Ksh.500/=

The application fee can be deposited into the following bank account: - **Kenya Commercial Bank – Biashara Street Branch, Account No. 1180194667 in favor of College of Human Resource Management (CHRM).** Duly completed forms should be submitted to the Admissions Office at Hazina Trade Center, 13th Floor, or sent to CHRM College, P.O. Box 4322-00200, Nairobi, Kenya. The application package should include the completed application form, copies of Relevant certificates, KCSE Certificate, Copy of National ID, Birth Certificate, passport size photographs (each four copies), to info@chrn.or.ke or deliver to our offices.