



Certified Human Resource Professionals (CHRP)

ODEL Fee structure

Minimum Entry Requirements

CHRP Part 1	CHRP Part 2	CHRP Part 3
<ul style="list-style-type: none"> KCSE C+ (grade C in English & Mathematics) Or as may be approved by the Examinations Board 	<ul style="list-style-type: none"> Holders of CHRP 1 Holders of Diploma in HRM from a recognized Institution Holders of a Bachelors' Degree in HRM from a recognized university Equivalent qualifications recognized by the Examinations Board 	<ul style="list-style-type: none"> Holders of CHRM 2 Holders of Higher Diploma in HRM (KNEC) or its equivalent Holders of a Master's degree in HRM from a recognized university Equivalent qualifications recognized by the Examinations Board

Duration and Pattern

Each part has 2 Levels whose duration is 6 months.

Application Fee for each level is Ksh.1 000/=

Fees (Kshs.)	CHRP Part 1		CHRP Part 2		CHRP Part 3	
	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
Administration Fees	4,500		4,500		4,500	
Library Fees	5,000		5,000		5,000	
Caution Fees	2,000		2,000		2,000	
Tuition Fees	30,000	30,000	37,500	37,500	39,000	39,000
HRMPEB EXAM FEE	5,000	5,000	5,000	5,000	7,000	7,000
TOTAL PER LEVEL	46,500	35,000	54,000	42,500	57,500	46,000

CHRP PART 1 CHRP PART 2 CHRP PART 3

Tuition Fee Per Subject	Kshs.6 000/=	Kshs.12 500/=	Kshs.13 000/=
Exams Fee per Subject	Kshs.1 000/=	Kshs.2 500/=	Kshs.3 500/=
Research Project supervision fee (only those taking the Unit)			Kshs.10 000/=

Notes:

CHRM ODeL shall adopt two Options:

- Self-Paced Learning**-Upon admission CHRM will provide the learner with study kits and allocate facilitators for the units registered for. Virtual periodic class schedules will be shared and the learner will be expected to attend.
- Instructor-Led Learning**-Upon admission, learning will purely be virtual, with the learners being facilitated and learning virtually.

Key requirements

- The learners will be expected to have basic computer application skills
- The learner will access internet

Mode of Application

- Applications forms are available at CHRM Ufundi Plaza Offices, 4th Floor, or downloaded from our website www.chrm.or.ke and to be submitted with the application fee for the CHRP Part applied for to the Admissions Office on Ufundi Plaza Offices, 4th Floor, or sent to CHRM College, P.O. Box 4322-00200, Nairobi, Kenya. The application fee should be deposited into the following bank account:- **Kenya Commercial Bank – Biashara street Branch, Account No. 1180194667 in favor of College of Human Resource Management (CHRM).**
- The application package should include the completed application form, **HRMPEB Exemption Letter**, copies of Degree/Diploma certificates & transcripts, Copy of National ID, 3 passport size photographs, to admissions@chrm.or.ke or deliver to our offices as above. The application fee receipt/banking slip must be attached or Paybill message forwarded to **Mobile No. 0705 077566.**

Enquiries

College of Human Resource Management, Ufundi Plaza, 4th floor, Moi Avenue/Moktar Daddah Street, P.O. Box 4322-00200 Nairobi, Kenya/Tel: +254 (0) 20 221 7490/221 7979/224 8095 or Mobile Nos. 0727 792122/0718 781513/ Email: admissions@chrm.or.ke; Website: www.chrm.or.ke