



Fee structure for Artisan Courses

Certificate Courses

- Artisan in Store keeping-ASK (KNEC)
- Artisan in Salesmanship-ASM (KNEC)

Minimum Entry Requirements

- Holders of a KCSE Certificate (KNEC),
- Or any other Equivalent qualification acceptable by KNQA

Duration and Pattern

The Artisan course is divided into 2 terms each of 3 months. The course duration is 6 month.(One Module)

No.	ITEM	FEE PAYABLE	
1	Tuition Fees	13,000/- (Term 1)	13,000/- (Term 2)
2	Registration Fee	2,000/-	
3	Library Fees	3,000/-	
4	Student Welfare	2,000/-	
5	ICT	2,000/-	
6	Orientation Fee	1,500/-	
8	Internal Exams Fee	2,000/-	
9	Student ID	500/-	
11	Caution Fees	2,000/-	Once & Refundable
12	KNEC Examination Fees	Payable at KNEC rate	
13	TOTAL FEE	41,000/-	

NB: Students using the instalment plan will pay an additional 1,200/- per semester.

Attendance Modes

- Evening - 5.30 pm – 8.30 pm - Evening Daily
- Saturday - 8.30 am – 5.00 pm - Saturday
- Full time - 8.30am – 4.30 pm - Weekday Daily
- Sunrise - 6.30 am – 8.30 am - Weekday Daily

Mode of Application

Applications forms are available at CHRM Ufundi Plaza Offices, 3rd & 4th Floor on payment of a non-refundable fee of Ksh. 500/=.

The application fee can be deposited into the following bank account:- **Kenya Commercial Bank – Biashara street Branch, Account No. 1180194667 in favor of College of Human Resource Management (CHRM)**. Duly completed forms should be submitted to the Admissions Office on Ufundi Plaza Offices, 3rd & 4th Floors, or sent to CHRM College, P.O. Box 4322-00200, Nairobi, Kenya.

The application package should include the completed application form, copies of relevant certificates, KCSE Certificate, Copy of National ID, Birth Certificate, Affidavit or Marriage certificate (*for those using different names*), passport size photographs (each three copies), to college@chrn.or.ke or deliver to our offices. The application fee receipt/banking slip must be attached.

Enquiries

College of Human Resource Management, Ufundi Plaza, 4th floor, Moi Avenue/Moktar Daddah Street, P.O. Box 4322-00200 Nairobi, Kenya.

Tel: +254 (0) 20 221 7490/221 7979/224 8095 or Mobile Nos. 0727 792122/0718 781513

Email: College@chrn.or.ke; Website: www.chrm.or.ke