



**Human Resource Management
Professionals Examinations Board**

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CHRP EXAMINATIONS - INFORMATION

CHRP EXAMINATION SUBJECTS

The following subjects will be offered in the CHRP examination:

1) CHRP I

Level 1

Subject Code

Subject Title

CHRP 001	Introduction to Human Resource Management
CHRP 002	Business Communication
CHRP 003	Business Law
CHRP 004	Introduction to Financial Accounting
CHRP 005	Principles and Practice in Management

Level 2

CHRP 006	Introduction to Economics
CHRP 007	Office Administrations & Practice
CHRP 008	Organizational Theory and Behaviour
CHRP 009	Human Resource Administration
CHRP 010	Management Information Systems

CHRP II

Level 3

CHRP 011	Organization Change and Development
CHRP 012	Employee Resourcing
CHRP 013	Learning & Development

Level 4

CHRP 014	Reward Management
CHRP 015	Employee Relations
CHRP 016	Labour Laws

CHRP III

Level 5

CHRP 017	Leadership and Corporate Governance
CHRP 018	Strategic Human Resource Management
CHRP 019	Counseling and Coaching

Level 6

CHRP 020	Entrepreneurship and Human Resources Consultancy
CHRP 021	Human Resource Accounting
CHRP 022	Human Resource Research Project

CHRP EXAMINATIONS ENTRY REQUIREMENTS

The minimum requirements for candidates to register for CHRP examinations are:-

CHRP I

- a) Have passed Kenya Certificate of Secondary Education (KCSE) with an aggregate of C+ and a minimum grade of C in English and Mathematics.
OR
- b) Have equivalent qualifications subject to approval by the Examinations Board.
OR
- c) Have other relevant qualifications recognized by the Examinations Board.

CHRP II

- a) Hold Certified Human Resource Professional (CHRP) I
OR
- b) Hold a Diploma in Human Resource Management from a recognized institution
OR
- c) Hold a Bachelors' Degree in Human Resource Management from a recognized university
OR
- d) Hold equivalent qualifications recognized by the Examinations Board

CHRP III

- a) Hold Certified Human Resource Professional (CHRP) II
OR
- b) Higher Diploma in Human Resource Management from KNEC or its equivalent.
OR
- c) Hold a Master's Degree in Human Resource Management from a recognized university.
OR
- d) Hold an equivalent qualification recognized by the Examinations Board.

**EXEMPTIONS GUIDELINES FOR HOLDERS OF
DEGREES/DIPLOMAS/CERTIFICATES**

<p>CHRP I Level 1</p> <ul style="list-style-type: none"> • Introduction to HRM • Business Communication • Business Law • Introduction to Financial Accounting • Principles and Practice of Management 	<ul style="list-style-type: none"> • Holders of KNEC Diploma in Personnel Management /Human Resource Management • Holders of undergraduate degree in HRM • Holders of undergraduate degree in Business Management /Administration • Holders of undergraduate degree in Commerce (HR option) • Holders of Masters of HRM • Holders of Master of Business Administration (HR option)
<p>Level 2</p> <ul style="list-style-type: none"> • Introduction to Economics • Office Administration and Practice • Organization Theory and Behaviour • Human Resource Administration • Management Information Systems 	
<p>CHRP II Level 3</p> <ul style="list-style-type: none"> • Organization Change and Development • Employee Resourcing • Learning and Development 	<ul style="list-style-type: none"> • Holders of KNEC Higher Diploma in HRM
<p>Level 4</p> <ul style="list-style-type: none"> • Reward Management • Employee Relations • Labour Laws 	<ul style="list-style-type: none"> • Holders of KNEC Higher Diploma in HRM
<p>CHRP III Level 5</p> <ul style="list-style-type: none"> • Leadership and Corporate Governance 	
<ul style="list-style-type: none"> • Strategic Human Resource Management 	
<ul style="list-style-type: none"> • Counselling and Coaching 	
<p>Level 6</p> <ul style="list-style-type: none"> • Entrepreneurship & HR Consulting 	<ul style="list-style-type: none"> • Holders of KNEC Higher Diploma in HRM with IHRM Certified HR Consultant Certificate
<ul style="list-style-type: none"> • Human Resource Accounting 	
<ul style="list-style-type: none"> • Human Resource Research Project 	<ul style="list-style-type: none"> • Holders of KNEC Higher Diploma in HRM • Holders of Master of HRM • Holders of Masters of Business Administration (HR Option)

EXAMINATIONS FEES STRUCTURE

The examination fees structure below shall be applicable to all students/candidates of HRMPEB with effect from 1st November 2016.

1. Registration fees	Sh.
Student Registration fees	5,000/=
Annual student registration renewal fees	1,500/=
Student Registration Reactivation fees	3,000/=
Student (CHRP) Identity Card and Replacement fees	500/=
2. Examination entry fees	Sh.
Part I	
Level I	5,000/=
Level II	5,000/=
Total fees for part I	10,000/=
Single paper	1,000/=
Part II	
Level III	4,500/=
Level IV	4,500/=
Total fees for part II	9,000/=
Single paper	2,500/=
Part III	
Level IV	7,000/=
Level V	7,000/=
Total fees for part III	14,000/=
Single paper	3,500/=
3. Exemptions	Sh.
Part I per paper	1,500/=
Part II per paper	3,000/=
Part III per paper	4,000/=
4. Sales of publications	Sh.
Syllabuses cost per copy	500/=
Past papers	50/= per paper

MODE OF PAYMENT:

Make payments due to HRMPEB using M-Pesa Pay Bill-Business No.355050; Account No. 00000;
Amount.....