



Training and Events Schedule 2018

	TRAINING COURSES	DATES	COST (+VAT)
Q1	Training of Trainers (ToT)	18 th - 31 st January	39000
	Human Resource Management Information Systems (HRMIS)	18 th - 31 st January	33,000
	HR for Non-HR	7 th - 20 th February	35,000
	Constitutional Compliant Labour Laws	7 th - 20 th March	40,000
	Performance Management Systems	21 st - 23 rd March	40,000
	ANNUAL REGIONAL SUMMIT	14 th - 16 th March	50,000
Q2	Business Management Consulting	4 th - 6 th April	40,000
	Employee Assistance - Addiction	19 th - 20 th April	35,000
	Occupational Health Safety and Environment	2 nd - 4 th May	40,000
	Corporate Leadership NGCL	5 th May - 23 rd Jun	50,000
Q3	Training of Trainers (ToT)	9 th - 20 th July	39,000
	Human Resource Management Information Systems (HRMIS)	9 th - 20 th July	33,000
	HR for Non-HR	1 st - 14 th August	35,000
	Constitutional Compliant Labour Laws	29 th Aug - 11 th Sept	40,000
	Performance Management Systems	19 th - 21 st September	40,000
	Business Management Consulting	17 th - 28 th September	40,000
Q4	2ND ANNUAL TALENT SUMMIT	21 st - 23 rd November	50,000
	Employee Assistance - Addiction	10 th - 12 th October	35,000
	Occupational Health Safety and Environment	24 th - 26 th October	40,000
	Corporate Leadership (NGCL)	27 th Oct - 10 th December	50,000

In-House Trainings

- › Job Evaluation
- › Staff Performance Appraisal
- › Training of Trainers
- › Industrial Relations
- › Effective Management of Reward
- › Employment Separation Counselling
- › Effective Management of Time
- › Presentation Skills
- › Managing Stress for Employees
- › Leadership & Governance
- › Pre-Retirement Preparation
- › Effective Staff Selection
- › Interviewing Skills
- › Occupational Health, Safety & Environment
- › Negotiation Skills for Managers
- › Team Building

Costs and duration to be agreed upon with the respective organisations

Contact our Training Office:
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